बाबू राम सिंह महाविद्यालय

खाड़पाथर, पो0-मुर्धवा (रेनुकूट) सोनभद्र-उ०प्र0

(सम्बद्ध-महात्मा गाँधी काशी विद्यापीठ, वाराणसी)



पंजीयन संख्या-1482/2002-03

दूरभाष - (05446) 256569 फैक्स नं0-(05446) 255777

पत्रांक

दिनांक.....

Criterion V – Student Support and Progression

Metric No.: 5.4 - ALUMNI ENGAGEMENT

5-4-1 There is a registered Alumni Association that contributes significantly

to the development of the institution through financial and/or other support services

Link of relevant document

· Alumni Association Policy

Contribution detail of alumnis

बाबू राम हिंह महा विद्यालय बाब्दाधर मुध्या (रंपूक्ट) धोनभद्र (३० ९०)

बाबू राम सिंह महाविद्यालय

खाड़पाथर, पो0-मुर्धवा (रेनुकूट) सोनभद्र-उ०प्र0

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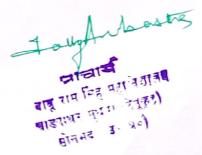
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ALUMNAE ASSOCIATION POLICY 2016



ALUMNAE ASSOCIATION POLICY

S.No.	Title of Policy	Alumnae Association Policy
1.	Administrative Policy Number (APN):	BRSM - ALUMA - 1/10/16
2.	Functional Area:	Alumnae Association
3.	Brief Description of the Policy:	This Policy is intended to provide a platform for members of the alumnae association to bond with the institution and align its activities towards attainment of the Vision and Mission of the Institution.
4.	Policy Applies to:	Alumnae Association
5.	Effective from:	2016
6.	Approved by:	Alumnae Association, and IQAC
7.	Responsible Authority	President of the Alumnae Association
8.	Superseding Authority	Principal
9.	Reason for the Policy	Creation and maintenance of strong alumnae network and to provide a framework for active participation of the alumnae in the activities of the Institution.

Objectives of the Policy:

- 1. To provide a link between the alumnae and the Institute
- 2. To provide financial and moral support to the College for various developmental
- 3. To explore different avenues of alumnae contribution in college activities
- 4. To seek cooperation of alumnae in attainment of the Vision and Mission of the

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- 5. To help the alumnae to support student education through need cum merit scholarships
- 6. To showcase, felicitate and celebrate achievements of the members
- 7. To organize programs/activities to support the alumnae
- 8. To enhance alumnae membership
- 9. To enhance interaction with College and its Alumnae as a valuable resource

Policy Statement: This policy aims at leveraging the goodwill, knowledge, experience, networks, expertise and talents of the alumnae to help the college in becoming a center of excellence and to offer them support systems for their personal and professional growth.

Definitions:

- 1. Alumnae Association: A duly constituted and registered body comes together for a common objective.
- 2. Alumna: Admitted to a Degree, Advanced Diploma, Diploma or Certificate programme and on successful completion or partial completion of the programme will be considered as an Alumna.
- 3. Membership: Membership to the Alumnae Association is granted by filling up the registration form and depositing membership fees (annual/life membership fees).
- 4. Life Membership: A member of the association on paying the life membership fees which is one-time payment as prescribed by the association will be entitled to life membership.
- 5. Activities: Alumnae Association participating in the teaching learning process by contributing as professional experts, mentors, guest speakers, coach for sports and yoga, placement drives and internships, governing body members, motivational speakers, fund raising and donations.

Process:

Inputs	Memorandum of Association, By-Laws, List of students, requirements of the Alumni Association, activities to be conducted, areas where the Alumni Association can contribute- events, fairs, sports activities, credit courses, mentorship, industry connect, placement and internships, fund raising, donations and scholarship.
Resources/Enablers	Principal, IQAC, President, Alumni Association, access to college auditorium, sports ground.

बाबू राम निह महा न गलब बाइवाथर पुश्चमा (र (कृट) मोनभद्र (४० १०)



	Maintaining and up-dating alumnae records, participation
Output	in the teaching learning process, placements, internships, fund raising, donations, scholarships, meetings held and
o oguelkeniene	connect with alma mater and fellow students and help in building brand equity.

Procedures:

Planning: Before the end of the academic year the secretary along with the working committee may plan and recommend/ suggest to the Alumnae Association about the activities to be organized/conducted for the ensuing year.

Affairs of the association: The affairs of the alumnae association shall be as per its constitution/ Bye laws.

Registration of Members to the Alumnae Association

Action plan shall be drafted and implemented for enrolment of new members to the association. The Alumnae Association, its activities and achievements of outstanding alumnae to be presented during farewell/annual day/ student induction programme and registration counters to be set up.

Updating and Maintenance of Alumnae data base:

- Alumnae data base of the current students to be duly maintained by each department in coordination with Alumnae Association and collated at the end of the academic year.
- Registered members list to be maintained and updated every year.

<u>Alumni Engagements:</u> Alumni Association shall conduct/ organize activities relating to academic enrichment/ sports/ cultural events/ mental wellbeing sessions/ mentoring for the students.

- Organize Alumnae meet every year
- Alumnae Association members shall act as members of various committees of the college.
- Conduct at least three activities in a semester
- The Alumnae Association will ensure its publicity through word of mouth/college events/ social media/ college website
- Organize programmes/ activities to support the alumnae
- Offer free ships and scholarships on the basis of need cum merit base

Reviews: Activities of the association to be reviewed by the IQAC annually.

द्याचार्या बाह्यसम्बद्धाः वहात्राह्यस्य बाह्यस्य पुरुषः (रपुरुष्ट) स्रोतभद्र (उ॰ १०)

Records:

- 1. Application/registration for membership to the Alumnae Association
- 2. Attendance Record form
- 3. Data up-dation form of the registered members

Key words: Alumna, Alumnae Association, alumnae engagements

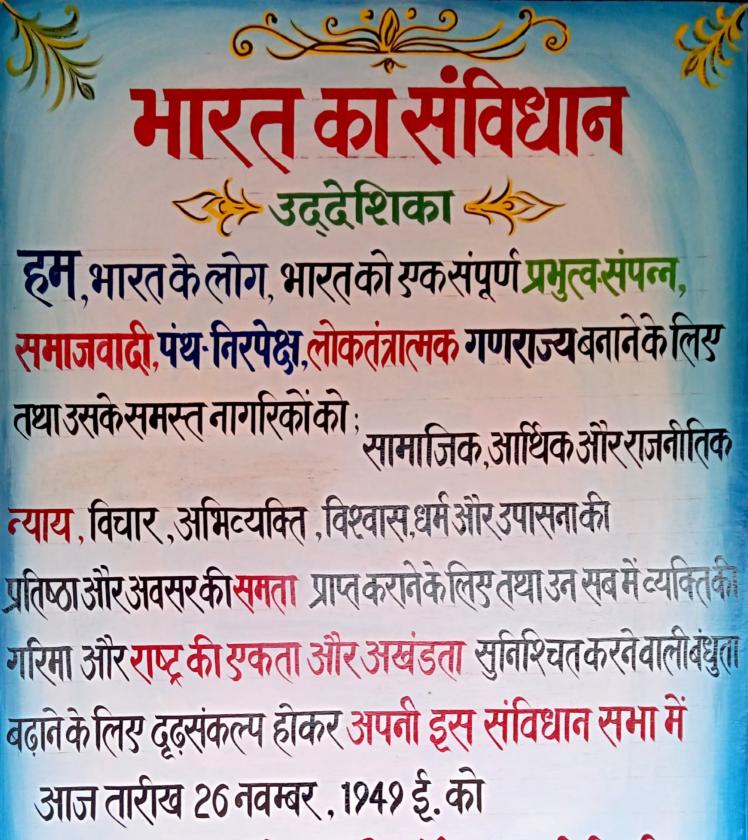
Documents:

- 1. Annual Alumnae Association Report
- 2. List of registered members
- 3. Registration/application forms
- 4. Database of the alumnae
- 5. Minutes of meetings
- 6. Activity Register
- 7. Bank statements
- 8. Audit statement
- 9. Stock register

Key Performance Indicators:

- 1. 10% (ten percent) of all passed out students to be enrolled as registered members of the association.
- 30% enrolment of the current batch as registered members of the association every year
- 3. Six activities organized every year
- Five alumnae be benefited by the support received from the association/ institution
- 5. Corpus collected by the association
- 6. At least rupees one lakh expenditure per year be incurred in achieving the objectives of the institution

वाष्ट्राचा वाष्ट्र महा विश्व वाष्ट्र प्रधा (रेत्र्व) शोनमद (३० ९०)



रमतद्वारा इस संविधान को अंगीकृत, अधिनियमित

और आत्मार्पित करते हैं।

CREATED BY: ANUJ KUMAR B.Ed. 2019-21 ENROLMENT NO.- KAZK20/508427132





